

OFFICE OF THE ACCOUNTANT GENERAL (A&E) J&K AND LADAKH, SRINAGAR

O.O No: Admn.I/A&E/20-21/53-A

Dated: 30.07.2020

OFFICE ORDER

Subject: Permission to Leave Station.

It has been ordered that all the Branch Officers shall obtain prior approval of Pr. Accountant General (A&E) before leaving their duty stations. Further, the leave sanctioning Authority in respect of Sr. Accounts Officer (Group 'A' Non-IAAS) shall be Principal Accountant General (A&E) and concerned Group Officer in respect of the Assistant Accounts Officers.

All staff members leaving duty stations without obtaining prior written approval from the concerned Competent Authority will be considered as on unauthorized leave/absence.

These orders are applicable at both the offices viz. Main Office Srinagar and Branch Office Jammu.

The power to sanction leave due shall be as per current rules.

This issues with the approval of the Principal Accountant General (A&E).

Sd/-

Dy. Accountant General (Admn)

No: Admn.I/A&E//2020-21/730-36

Dated: 30.07.2020

Copy for information and necessary action to:

1. Sr. Private Secretary to Pr. Accountant General (A&E), J&K and Ladakh.
2. Sr. Accounts Officer (Admn), O/o the Pr. Accountant General (A&E)J&K and Ladakh, Shakti Nagar Jammu.
3. All Branch Officers.
4. C.A to Dy. Accountant General (Admn)
5. C.A to Dy. Accountant General (Accounts)
6. C.A to Dy. Accountant General (Pension)
7. Notice Board I & II.

Sr. Accounts Officer (Admn)

30/07/2020