

OFFICE OF THE ACCOUNTANT GENERAL (A&E) J&K SRINAGAR

NO: - Admn.I/A&E/S-I/2018-19/838

Dated: - 19.06.2018

To

The All Pr. Accountants General/
Accountants General in IA&AD
(As per mailing list)

Subject: Filling up vacancies of Group- C posts in Departmental Canteen on deputation basis- regarding

Sir/Madam,

This office intends to fill some vacancies in the Departmental Canteen at Srinagar on deputation basis in the cadre of Asstt. Manager-Cum-store Keeper in Level-4 and Clerks in Level-2 of pay Matrix of CCS (Revised) Pay Rules 2016 on usual terms and conditions stipulated in Revised Recruitment Rules – 2017 of Departmental (G.S.R- 122) notified by Govt. of India, Ministry of Finance Department of Expenditure vide GSR – 122 dated: 17.04.2017

The eligibility criterion for the posts is as under:

S.No	Name of the Post	No. of vacancies	Eligibility for deputation
01.	Asstt. Manager-cum Store Keeper	01	(i) Holding analogous post on regular basis or (ii) With atleast 8 years regular service in Level 2 in the Pay Matrix (iii) Possessing educational qualification of Bachelors Degree in Commerce from a recognized University or Bachelors Degree in any other discipline from a recognized University with one year Diploma in Book Keeping or Store keeping from a recognized institution and (iii) Three years experience in handling stores and accounts in a Government Department or undertaking.
02.	Clerk	02	(i) Holding analogous post on regular basis (ii) Possessing 12 th pass or equivalent qualification with commerce from a recognized Board (iii) Having a typing speed of 35 words per minute in English or 30 words per minute in Hindi.

It is requested to kindly forward the applications of interested officials who fulfill the above criteria with recommendations alongwith the bio-data (service particulars), attested copies of APARs for last five years, integrity certificate and vigilance clearance certificate latest by 15.07.2018.

Yours faithfully,



Sr. Dy. Accountant General (Admn)